

**EFIATLANTIC - the Atlantic European Regional Office
of the European Forest Institute (EFI)
is seeking
a Networking and Communications Officer
(located at Bordeaux Aquitaine INRA Centre, Cestas, France)**

The European Forest Institute (EFI) is an international organisation established by European States. EFIATLANTIC - the Atlantic European Regional Office of EFI - aims at promoting and conducting research on the Sustainable Management of Planted Forests. EVOLTREE is a network of excellence hosted by the EFI.

EFIATLANTIC is now offering a position to work in the EVOLTREE network of excellence and on the communication activities of the Regional Office.

Tasks and responsibilities

The Communications Officer is a member of the EFIATLANTIC team providing supports to the EFIATLANTIC Regional Office and Evoltree network coordination. The working language of the Institute is English.

1. EVOLTREE network coordination (50%)

- Manage administrative contracts, payments and technical reporting of the network of excellence.
- Organise, contribute and give support to dissemination activities: EVOLTREE network events, field trips, editing and writing news, posters, scientific publications, guidelines and professional journals.

2. Communications (50%)

- Edit scientific and technical literature to produce briefings for decision makers and the EFIATLANTIC network.
- Editing of proceedings, discussion papers, technical reports and proposals produced by the Regional Office.
- Maintain the EFIATLANTIC website and newsletter.

The communications activities are conducted in close co-operation with the EFI Headquarters.

Qualifications

- BSc or higher university degree in forestry, environmental sciences, or communications with at least 3 years of experience.
- Knowledge of forest sector and forest science
- Excellent communication and networking skills, solid writing and reporting skills.
- Editing skills and previous experience of editorial work/communications are an asset.
- Fluency in English is essential (native speaker is highly desirable). Skills in other European languages (especially Spanish, Portuguese, or French) will be a plus.
- Experience in project administration is an asset

Duty station

The successful candidate will mainly be based at the EFIATLANTIC premises at INRA Bordeaux Centre in Cestas, France. The employee is expected to work at the EFI headquarters in Joensuu, Finland for the first few months to get familiar with all the EFI administration and management tools and communications practices. Also after this initial period, regular stays at the Headquarters are foreseen.

Employment conditions

The employee will be an EFI staff member. The successful candidate will start in the position in March-April 2011. The initial duration of employment will be one year with the possibility of extension.

Please send your application and CV with salary expectations and two references by **31st of January 2011** by [online](#). If it is not possible for you to apply online please send your application to: Human Resources Office, EFI, email: emi.pesonen@efi.int

For more information about the post please contact Mr. Christophe Orazio, Head of Office, email: christophe.orazio@efi.int or Dr. Antoine Kremer, EVOLTREE coordinator, email: antoine.kremer@inra.fr

For general inquiries please contact Ms Emi Pesonen, Human Resources Manager, email: emi.pesonen@efi.int, phone: +358 (0)10 773 4314.